

ONLINE ACCOUNT ACCESS REGISTRATION INSTRUCTIONS

Step 1

Access the UNI Credit Union website (www.unicreditunion.org) and click Online Account Access link.

Step 2

Click the link "Click here to Enroll for Multi-Factor Authentication."



Outcome: The Multi-Factor Authentication Enrollment screen appears.

Step 3

Type your member number in the Member Number field.

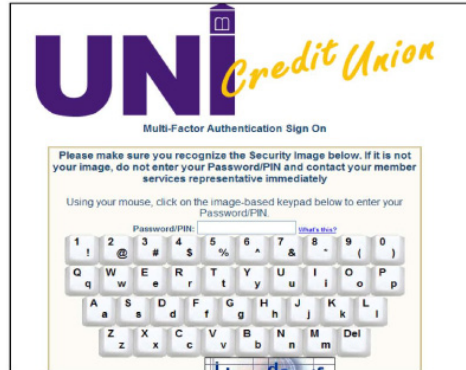
Step 4

Type your Social Security number (first time only) in the Password field using your mouse and the on-screen keyboard.

Note: The letter, number, or character you are selecting will turn blue when you roll the mouse pointer over the character. You cannot place your cursor in the PIN field.

Step 5

In the Security Code field, type the characters that appear in the graphic.



Step 6

Click Submit.

Outcome: The Security Questions screen appears.

Step 7

In the Question 1 area choose a question from the drop-down box in the Use one of our questions field or type your own question in the Or Create your own field.

Note: If you create your own question it must be more than four (4) characters in length.



Step 8

Type the corresponding answer in the Answer field

Note: Your answer must be more than four (4) characters in length.

Step 9

Repeat Steps 8 and 9 for the remaining questions.

Step 10

In the Security Image field type a personal word(s) or phrase that you will recognize when you see it (e.g., a nickname, a phrase you use regularly, name of someone close to you, etc.).

Step 11

Click Submit.

Outcome: The First time user - Change Password page will appear.

CONTINUED

Step 12

In the New Password field, type your new password.

Step 13

In the Confirm New Password field, type your new password again.

Step 14

Click OK.

Outcome: The Welcome screen will appear.



Step 15

Navigate your account information using the navigation buttons at the top or the purple links on the left-hand side of the page.

What can I do after I subscribe to the Online Account Access service?

- View balances and account history
- Transfer funds between accounts (e.g., savings to share draft or to another account number you are on)
- Make loan payments from your savings or share draft account
- View information about direct deposits
- Withdraw funds by check to be sent to you
- Download account history into money management programs
- View your most recent account statement information
- Apply for a loan
- Set up an automatic transfer of funds
- Place a stop payment on a check



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ONLINE ACCOUNT ACCESS

...BRINGING EASY AND
CONVENIENT ACCESS TO
YOUR ACCOUNTS.

